

7<sup>TH</sup> OCTOBER, 2025

**Tender No. KCU/2024/2025/C/3**  
**for**

**DEVELOPMENT OF A BUSINESS PLAN FOR KCU (1990) LTD AGROVET SHOP**

1. Kagera Co-operative Union (1990) Ltd has set aside funds for the above-mentioned services. The fund will be used to cover eligible payment under the contract for which this preparation of business plan is issued.
2. The bid process will be conducted through a TWO-envelope system. Interested Bidders are requested to submit their Technical Bid separately from their Financial Bid containing price information.
3. You are required to submit your written request for proposal, originally detailed Technical Proposal and Financial proposal. The detailed Technical and Financial Proposals shall each be enclosed in a sealed separate envelop and marked **"Technical proposal"** and **"Financial proposal"** respectively. The two envelopes shall then be enclosed in a single sealed envelope and marked **"DEVELOPMENT OF A BUSINESS PLAN FOR KCU (1990) LTD AGROVET SHOP"** and must be delivered by hand to KCU (1990) LTD procurement office, at or before 10.00hrs on 22<sup>ND</sup> OCTOBER, 2025 ground floor with the address below.

**THE GENERAL MANAGER,  
KAGERA CO-OPERATIVE UNION (1990) LTD  
P.O.BOX 5,  
BUKOBA – TANZANIA**

4. The opening of proposal shall take place immediately after 10:00 hour's local time, at KCU (1990) LTD Head Office Board room. Applying individual consultants are invited to attend the opening ceremony.
5. Prospective individual Consultants are required to collect the mandatory Terms of Reference (TOR) from **KCU (1990) LTD**

**Procurement office** during working days (Monday to Friday 8.00 AM TO 16.00 PM.) from 8<sup>TH</sup> October 2025.

6. A complete set of tendering documents in English may be purchased by interested Bidder on the submission of a written application upon payment of TZS 50,000 (Fifty thousand only) to Account No. 01J1055955002, account name: Kagera Cooperative Union, General Account, CRDB Bank which will not be refunded.
7. Any questions relating to the Bid process may seek clarifications from the Procurement Office at KCU (1990) LTD.
8. Late submission of the application letter or portion of documents, electronic documents and documents not received, documents not opened at the opening ceremony shall not be accepted for evaluation irrespective of the circumstances.

**Issued by:**

**GENERAL MANAGER  
KAGERA CO-OPERATIVE UNION (1990) LTD**